

Recommended Standardized Patient Case Outline

The following instructions are divided into two parts. Part A describes “front matter” for submissions including suggestions for contextual information that may help reviewers better judge the quality and applicability of the materials to their own settings. Part B describes the ideal inclusion criteria for submission of case materials to MedEdPORTAL.

On behalf of ASPE, we thank you for submitting your resources and for your continued scholarly efforts in SP Education.

PART A

Standardized Patient Case Materials as Educational Scholarship

When preparing to submit your educational materials to ASPE’s Case Bank or AAMC’s MedEdPORTAL, please consider including the criteria listed below as a guide to submission. The list contains suggested topics which should be addressed in the submission as front matter. By including this information, users will be better able to better judge the quality and applicability of the materials to their own settings.

Further criteria for consideration for submission of material

___ **Purpose of materials:** Why was the case developed?

___ **Description of development process:** including how and by whom: Who developed the case and related materials? What steps were taken in the development process?

___ **Information pertaining to how the materials have been used:** In what way/s has the case been used (for training, assessment, both)?

___ **Methods used for training:** How have the SPs been trained to portray the case? How have they been trained to evaluate performance and/or provide feedback (if applicable)?

___ **Data to support the content of the materials:** Were content experts engaged in the development process? Was research literature referenced when developing the case?

___ **Data to support the reliability of any related checklists or rating scales:** What data is available to support the inter-rater agreement or internal consistency or generalizability of the materials?

___ **Data to support the accuracy of case portrayal:** Are any methods recommended for ensuring accuracy of case portrayal?

___ **Any other relevant data from trial or actual use of materials**

___ **General suggestions for using the materials:** What have you learned from using the case?

PART B

The following outline represents the ideal standardized patient (SP) case as determined by a subcommittee of the Association of Standardized Patient Educators (www.aspeducators.org). This list is not necessarily all inclusive and every item will not be needed in every case. However, we feel we have captured the essence of what Standardized Patient Educators look for when readying cases for SP training and student exercises. The bold items are believed to be the minimum factors that need to be in every well thought out case. Additionally, these items would be most helpful when searching for specific cases.

Identifying Case Factors

- Presenting complaint**
- Length of patient encounter
- Learning objectives/case purpose
- Diagnosis**
- Target group (i.e. Medical Students, Residents, Nursing Students, Nurse Practitioner Students, other)**
- Student level/year
- Type of case (may check more than one):**
 - Teaching
 - Assessment
 - Communication
 - History only
 - Physical examination only
 - History and physical exam

Case Summary/SP Training Notes

- SP demographics: name, gender, age range, ethnicity**
- Setting (i.e. clinic, ER, etc.)**
- History of present complaint**
- Past medical history**
- Family medical history**
- Social history**
- Physical examination findings (if indicated)**
- Diagnosis**
- Management plan**
- If identified as a communication case:**
 - Information sharing challenges etc.
 - Patients response to special interviewing techniques
- Patient presentation (affect, appearance, position of patient at opening (i.e. sitting, laying down, holding abdomen etc.)
- Special case considerations/props:**
 - Specific body type/physical requirements
 - Props (i.e. pregnancy pillow)
 - Make-up (please include application guidelines if available)

Additional Materials:

- Student instructions
- SP feedback guidelines
- Checklist scoring rubric
- Training criteria for checklist
- Student post-station
- Faculty checklist
- Presenting situation/door chart information**
- Other supporting documents (faculty instructions, etc.)